

Please print or type. Incomplete forms will be returned.

SEND COMPLETED FORM & BILLS TO:

### NAHGA Claim Services

P.O. Box 189  
Bridgton, Maine 04009-0189  
(800) 952-4320  
(207) 647-4569 Fax

#### IMPORTANT NOTICE:

The student insurance plan is designed to provide maximum benefits for minimum premium. If you have other medical insurance, you must submit this claim to your other carrier first. When you receive their Explanation of Benefits, send it to us with the corresponding itemized bills.

If this form is not completed in FULL, this claim can not be processed and will be returned.

#### PART 1: POLICYHOLDER & INSURED

(1) School/Organization		(2) Policy Number	
(3) Student - Last Name, First Name		(4) Student Social Security Number	
(5) Mailing Address where Insurance Info/Requests should be mailed		(6) City, State, Zip	
(7) Birthdate	(8) Male <input type="checkbox"/> Female <input type="checkbox"/>	(9) Phone	
(10) Date of Injury	(11) Time	(12) Where did injury occur?	(13) How did injury occur?
(14) Part of body injured	(15) Date of first medical treatment	(16) Type of Sport	
(17) Sport Designation: Intramurals <input type="checkbox"/> Practice <input type="checkbox"/> Game <input type="checkbox"/> Other <input type="checkbox"/> _____			
(18) Was the Student involved in an activity sponsored and supervised by the school at the time of injury? Yes <input type="checkbox"/> No <input type="checkbox"/>			
(19) Under whose supervision?		Was He/She a witness? Yes <input type="checkbox"/> No <input type="checkbox"/>	
(20) Signature of Supervisor/Official:		Title	Date

#### PART 2: PARENT OR GUARDIAN STATEMENT

(1) Father/Guardian Name	Telephone	(2) Mother/Guardian Name	Telephone
(3) Home Address (Street, City, State, Zip)		(4) Home Address (Street, City, State, Zip)	
(5) Employer		(6) Employer	
(7) Father's Employer Address (Street, City, State, Zip)		(8) Mother's Employer Address (Street, City, State, Zip)	
(9) Business Phone		(10) Business Phone	
(11) Is Student covered by any other insurance policy (other than this school policy), either as a dependent, group, individual, automobile medical or liability? Yes <input type="checkbox"/> No <input type="checkbox"/>			
If yes, please list name of insurance carrier: _____			
<b>Please note that if other insurance exists, all claims must be submitted to that other insurance policy first.</b>			

#### PART 3: AUTHORIZATION

I hereby authorize any hospital, physician, employer, or other person who has attended or examined the Student to disclose when requested to do so, any information to NAHGA CLAIM SERVICES with respect to any injury, policy coverage, medical history, consultations, prescription or treatment, and copies of all hospital or medical records and itemized bills. I understand this information will be utilized for the purpose of claim administration and agree that there are no specified limitations. This authorization shall be valid for 102 weeks. A photostatic copy of this authorization shall be considered as effective and valid as the original. I swear that the above information is true and correct to the best of my knowledge and further understand that it is a criminal offense to knowingly file a statement of claim containing false or misleading information or to willfully conceal information thereto with the intent to defraud an insurance company.

**X** \_\_\_\_\_ Date \_\_\_\_\_

Signature of Student or Authorized Person

AUTHORIZATION TO PAY BENEFITS TO PROVIDER: I hereby authorize payment directly to the Provider of service for medical benefits, if any, otherwise payable to me for services rendered but not to exceed the reasonable and customary charge for those services.

**X** \_\_\_\_\_ Date \_\_\_\_\_

Signature of Student or Authorized Person

*Note: If you do not sign the authorization to pay benefits to the provider and would like payment made directly to you, you MUST submit paid receipts for each bill.*